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| User Manual  Samuda Gate In |
| REFERENCE: GW/ERP/USER MANUAL |
|  |
| **Genweb2 Ltd.** |
| **19-Aug-20** |



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# Document Information

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# Document History

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| 1.0 | 12-Dec-2018 |  | A | Initial | Rashedul Alam |
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# 1. **Introduction**

The purposes of this User manual is to clearly identify the customer requirements and provide a detailed document. The customer will read this document and get a clear view the Gate in process.

## Purpose of User manual

The purpose of this User Manual is to clearly identify the customer requirements and provide a detailed document. The customer will read this document and get a clear view of the Gate in process.

# 2. Gate in

Normally Gatekeeper will receive order to view invoice. Also He/she will keep the record in application.

## 2.1 Create Gate in by Gate in Approver

Gate in will be created/Edit by Gate in approver

Gate in Approver can create Gate in using the menu **Inventory ‣ Product Gate in>>Gate in** and click **Create.**

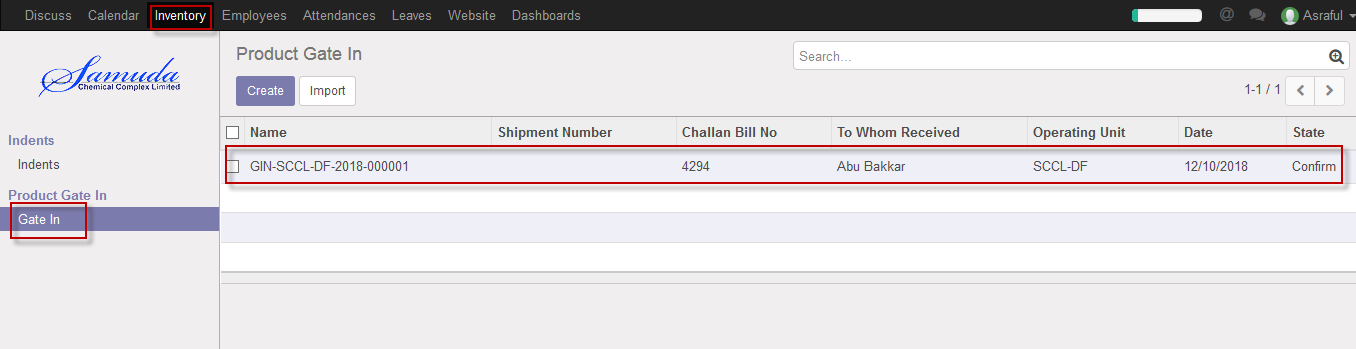


Figure: Gate in List view

We need to set the following:-

**Receive type**: Two receive type LC & Others. If LC select then Shipment number field will come auto. Gate in is possible for both other & Shipment against.

**Date:** Select date.

**Challan bill no:** Enter challan bill no.

**Track/Vehicle no:** Enter Track/Vehicle no.

**Shipment No:** Select Shipment no.

**Carried By:** Enter carried by.

**To whom received:** Enter to whom received

**Supplier:** Supplier will come auto if gate in shipment against & if others then should select from dropdown list.

After entering all information click **Save & Confirm**.

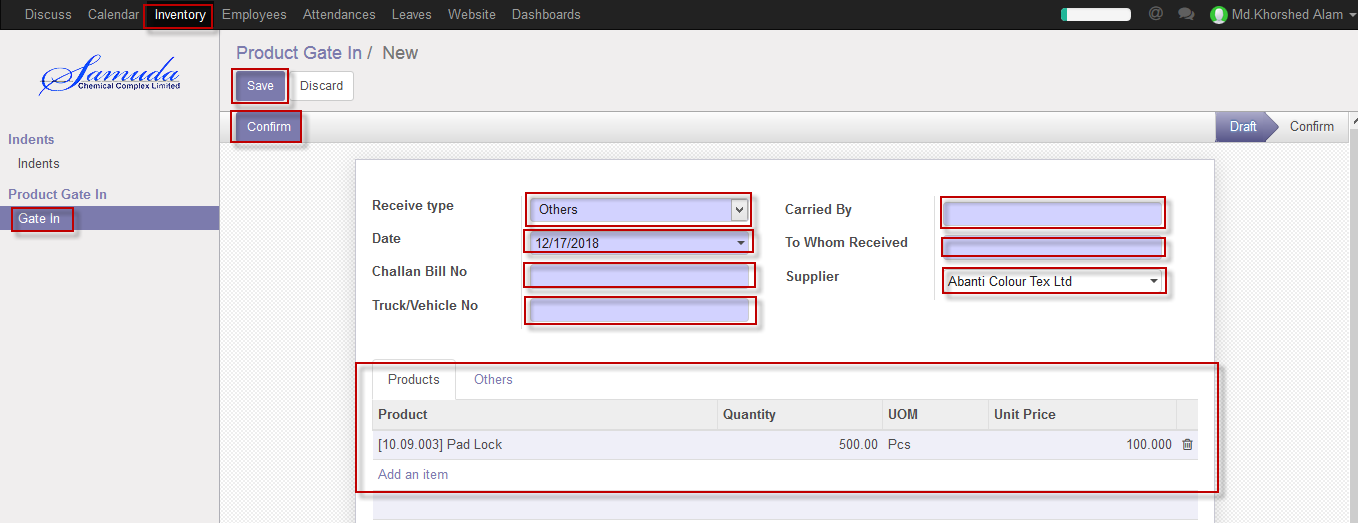


Figure: Create Gate in (Others)

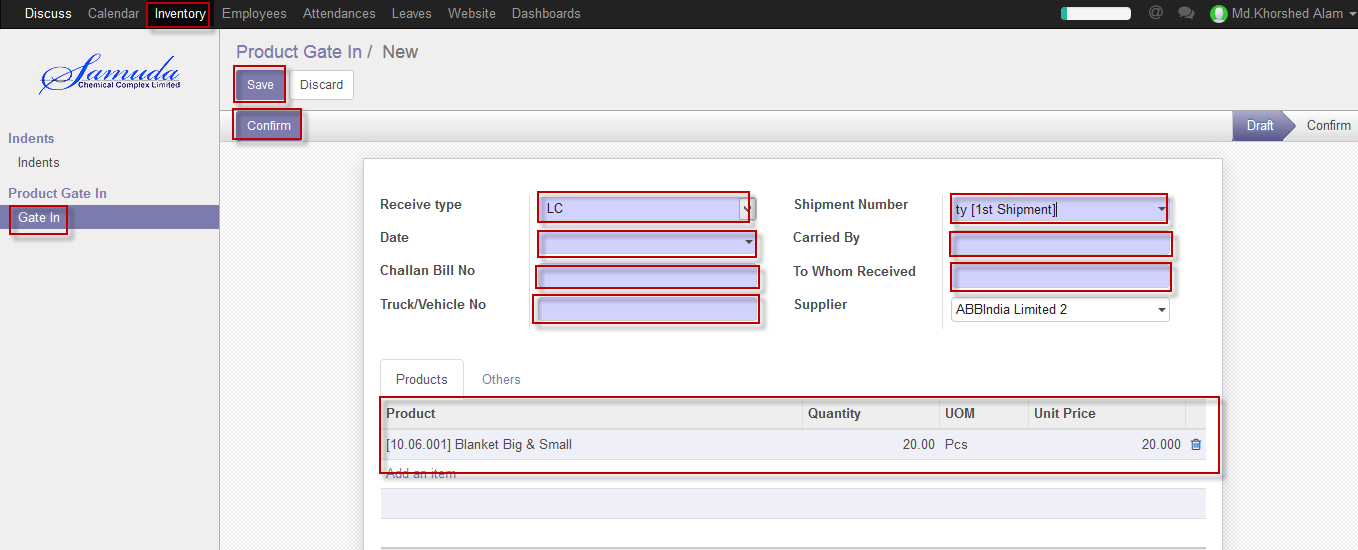


Figure: Create Gate in (LC against)